

ELIJAH SMITH SCHOOL COUNCIL
Minutes of Regular Meeting
April 18, 2023
School Library/Zoom

“School Council would like to acknowledge that we are on the lands of the Kwanlin Dün First Nation and Ta’an Kwäch’än Council and would like to thank them for allowing us to live and work on their traditional land.”

Present:	Council Members:	Administration:
	Megan Cromarty: Chair	Chris Shipley: Principal
	Andrew Macleod: Vice Chair	Jim Snider: Vice Principal
	Lauren White	
	Doris Anderson (Zoom)	
	Haily Bill (Zoom)	
	Linda Moen (Zoom)	

Guests: Marilyn Marquis-Forster: Superintendent of Schools
Krista Strand: Manager of Education, KDFN
Christine Pottie: ESC, KDFN
Lesley Hogan
Karin Unrau

- 1. Call to Order:** Meeting was called to order at 6:35PM
- 2. Adoption of Agenda:** Moved by Andrew, seconded by Lauren, THAT the agenda be adopted. CARRIED
- 3. Adoption of Minutes:** Moved by Andrew, seconded by Lauren, THAT the Minutes of Regular Meeting, March 7, 2023 be adopted. CARRIED
- 4. Parent Concerns:**
Bullying at the school: Has been quiet for a bit at this time. There is a student discipline form which is being used. This shows where issues happened, what action was taken, discussions are held, and then appropriate action is taken. i.e.: sent to office; or a phone call home. Form was handed out today to staff to use.

May 1: PD Day: T. Neufelt will be here to speak with staff re: bullying and what to do PBIS (Positive Behaviour Intervention System), i.e.: Eagle awards can begin again and will be initiated again. Tokens given out for positive behaviour.

A parent session to be held by T. Neufelt as well on May 2.
ACTION: Council meeting to begin earlier on May 2, 2023 due to the parent session.

Also, looking at a double recess to split older and younger kids at recess time.

5. School Administration Report:

- Enrolment: 282 (3 students have come in since end of March)
- Various activities and field trips, activities and special days:
 - o Forest school
 - o Boys Club: Gr. 3 – 4
 - o Family night: March 9: well received – kick sledding, fires going on with smokies, this was prior to parent interviews.
 - o Spring Book fair: March 27 – 31, held in the library
 - o Celebrating Mr. Mike (Hawkins, custodian who retired) on March 29
 - o Sugar shack – Cabane a sucre, March 9
 - o Gymnastics: Feb 27 – Mar 3 for all
 - o Floor hockey tournament for Gr. 4/5 in 2 – 3 schools
- Reports cards done March 9 – 10
- Ready to Learn: Mar 3: part of RISE – sense of belonging
Meeting with Child and Youth Advocate to discuss attendance at ES. Pilot project with Child and Youth Advocate and RISE,
To have partnership with families and community and to build relationships and partnerships. Make contact with families whose children do to attend regularly and see if they can help. Have a better tracking system. Finding staff to do this has to be done and have universal support. Is funded by RISE and perhaps Health and Social Services. Contact with families is already being done Caroline at the school. This would be another position and not included in the allotment for the school. Funding for the position is to be looked at. Needs to be flushed out more and discussed further at the next meeting. Roundtable discussions were held on this topic. Doris advised this is a fantastic idea and if council can help to please ask. Krista Strand advised that KDFN is also looking at this and perhaps partner with ES to help and support. This is in the beginning stages and is to be discussed and looked at more to help students with attendance.

ACTION: Marilyn to update on this at next council meeting.

- Growth Planning and Assessment activities:
 - o Mar 28; Staff meeting: Fountas and Pinnel training by LAT Pam Booth
Goal is to have all students tested prior to year endOther discussions on Literacy and the ongoing issues. The hope is to focus on the resources and teachers for this for ALL students to be able to read. Hidden Valley has a Sensory room; this was funded by Jordan's Principle, which helped

provide the furniture for the room.

ES has adequate equipment at this time in a “sensory component” room;

Krista advised that if more funding is required, to please ask-

Literacy interventionist teacher to work with a focus on blended approach.

Roundtable discussions were held with reference to literacy, and focus on attendance.

Focus is on putting resources into classrooms to support teachers so they can support

EA’s better and support students

- Fire Drill: To be held next week
- Mice: a few mouse droppings still around,
- Windows: this is to be checked into today.

ACTION: Marilyn will check with Chris Hanlin to see if windows in the intermediate wing are “upside down” and will advise.

- Debris from construction: as snow melts lots of nails and debris is showing up in yard. Contractor is aware and they will clean up.
- Roof Leaks: there was a site inspection which identified 2 problem areas today.
- PA System: dialogue with Spectrum, to be at school on May 1.

ACTION: Marilyn to change date as it is a PD Day.

Spectrum and YG to keep at this until is corrected.

- Location of dumpster: to be relocated
- Doors being opened and left opened: To be identified when this occurs. Has been addressed.
- Green Fences: Contractor has been notified and will correct.
- PA: Someone (Deanna White) to respond to Jill Mason’s letter and concerns.
- Large Equipment: To be reported if it is on site during school session.
- Staffing: k-Teacher going to Gr. 5 position
- Gr. 1 hiring (teacher retiring)
- Gr. 2 position – for gr. 1
- Gr. 4 – 5: Neurosequential support teacher moving to provide more support in classrooms; sensory; (Kristy)
- A. Barr taking a year off
- Gr. 4/5 going on Mat. leave to return in Jan.

6. **E.S.C.**

- Mar 9 – Family Fire night: great turn out for Parent Teacher interviews.
- Bryan and Christine call every KDFN parent that was not registered and set up a time using the online registration.
- Kick sleds were returned on Mar 10 Thank you to Ms. McArthur for being the lead contact with RPAY this year

- ESC activity over March Break: Attend YFNED Ed. Conference and the ESC Walking in Two Worlds conference. Gathering space workshop discussion was facilitated by Terry Beaudry, who also presented at the YFNED conference
- Sponsor students with transportation to school
- Christine is working on ensuring all KDFN Kindergarten families are registered
- Arrange and provide school tours when requested
- CDC (Childhood Development Center) will be hosting their parent info evening and introductions to Student Support Services staff. Christine has booked the library and a classroom for childcare for the evening. Working with Duska, CDC to provide childcare and support for the evening to take place on April 20th
- Christine and Bryan work with CYFN to get Inclusion workers for 2 students so that they return to school
- Continue work on reengaging students with school and keeping them engaged
- Supported an out of territory citizen with a successful Jordan's Principal application
- KDFN in partnership with CYFN to be able to provide an Inclusion worker for 2 ES students so they can return to school. One started on April 5, other started on April 11

7. Reports:

7.1 Transportation Committee: (Doris, Lauren)

Meeting was held Apr. 13. Bus awareness to be done in May - June

Registration to begin in May.

Incidents on Bus: No standard process is in place. Looking at developing a policy by Chris Hanlin,

Bus drivers are not completing incident reports.

For students at ES, driver goes to Standard, then it gets forwarded to the Principal, and then what was the consequence of the incident is provided.

Serious incidents should be reported to parents.

ACTION: Push for policy on this issue to be put in place and used by all schools.
Lauren to contact and find out process .

Next meeting to be held in late August.

7.2 School Growth Plan:

Student belonging;

Literacy and Numeracy intervention will address this. 2 new full time positions.

26.5 FTE's and 19 EA's - staffing for next year

8. AYSCBC: An E-newsletter was sent to all councils. Registration for Conference to be completed.

9. Treasurer's Report: Balance in account \$5,191.66

10. Old Business and Correspondence:

10.1 Lights at crosswalk:

ACTION: Andrew to contact Taylor at the City and about placement of rumble strips.

11. New Business and Correspondence:

11.1 YFNED: (Doris) Doris attended the YFNED Education Conference and suggested that ES participate in future conferences. It was a great and informative event.

11.2 Issues: Re: PA System: Response from Dept.
Discussed under School Administration Report

11.3 Reimagining Inclusive and Special Education (RISE and MH)
Request from RISE and Special Education Team to provide feedback and input on the dept. currently developing a Comprehensive Mental Health and Wellness Approach to Yukon Schools. Questions provided with input to be forwarded to Liza Manolis, Manager, RISE by May 15, 2023.
As well, an opportunity on May 25, via Zoom, between 6:30PM to 7:30PM to share what has been received and heard.

ACTION; To be discussed at next council meeting.

12. Adjournment: Meeting adjourned at 9:15PM
Next regular meeting, May 2, 2023 to start at 5:30PM!

Megan Cromarty:
Chair

Jerry Zahora:
Secretary Treasurer