

**ELIJAH SMITH SCHOOL COUNCIL  
Minutes of Regular Meeting  
February 5, 2019  
School Library**

- Present:**
- |                                   |                            |
|-----------------------------------|----------------------------|
| <b>Council Members:</b>           | <b>Administration:</b>     |
| Jeff Hunston: Chair               | Jim Complak: A/Principal   |
| Rosemary Waugh-Wilson             | Jim Snider: Vice Principal |
| Sean Smith                        |                            |
| Linda Moen                        |                            |
| Rachel Sutherland                 |                            |
| Jerry Zahora: Secretary Treasurer |                            |
- Regrets:** Sarah Norlin: Council Member  
Amanda Leas: Council Member
- Guests:** Colin Urquhart: Fire smart Funding  
Chris Gleason: CELC

1. **Call to Order:** Meeting was called to order at 6:35PM
2. **Adoption of Agenda:** Moved by Rosemary, second by Rachel, THAT the agenda be adopted. CARRIED

There were roundtable introductions.

- 2.1 **Colin Urquhart:** Fire smart funding:  
Colin provided information on the Fire smart funding program. The YG funds program for Fire Smart treatment.

School Council can obtain funding through the program for the school. Council would have to hire a contractor to do the fire smarting. Colin advised the dept. would help with the hiring. School Council and Administration would like to help in identifying areas or concern. School can expand outside of the school area, however, the community and people would have to be notified first.

Colin can prepare a map of area which is to be fire smarted. Will email a copy of map to Jerry. Will also help in any which way he can to guide us.

Colin will also prepare a tender to get the work done once an area is identified. School Council and school will get the packages and then decide who they would like to use to do the work.

10% of project can be kept for council to give to the school

Council thanked Colin for coming.

**Rene Dove:** Attendance to council meeting was not confirmed.

School will stay with the sub teacher for the Native Language position at this time.

Will be revisited at a later date.

- 3. Adoption of Minutes:** Moved by Linda, second by Rosemary, THAT the Minutes of Regular Meeting, November 6, 2018 be adopted. CARRIED

Moved by Rachel, second by Jeff, THAT the Minutes of Informational meeting of December 4, 2018 be adopted. CARRIED

Moved by Linda, second by Rosemary, THAT the Minutes of Informational meeting of January 14, 2019 be adopted. CARRIED

- 4. Parent Concerns:** There were roundtable discussions with the ongoing issues with the PA system, sound system at the school. Communication systems are still not working properly. Work is still on going.

To be discussed further with Superintendent Souhail Soujah.

If Souhail needs reinforcement with this issue, School Council will write a letter. Administration to keep school council posted.

- 5. School Administration Report:**

- Enrolment: 252 (2)
- Lockdown drill – Jan. 15, 2019
- Heating ductwork upgrade almost complete
  
- Blanket Exercise to be held Feb 25,
- Forest School: Funding of \$24,000. Received. There will be a 5 day intensive course  
Elijah Smith School is the host school. There are 8 spots available for staff

5.1 Learning Together Program:  
½ day at this time = to go to 1.0 FTE in August (full day)  
This program is not part of schools staffing

5.2 Code of Conduct: Carcross Principal will bring their Code of Conduct on Tuesday next week for informational purposes to see if Elijah Smith can incorporate.

**MOTION:** Moved by Linda, second by Rachel, THAT the Elijah Smith School Council makes a MOTION to approve field trips to Mt. Sima for snow/ski days, experiential snow days, Ice Climbing. **CARRIED**

**6. CELC:**

- Cultural week: March 4 -8  
Elder's tea
- Meeting Feb. 6 to discuss Cultural week
- Tuesdays: Fire pit open to all classes  
Sean to come and attend these when he can

**7. Reports:**

- 7.1 Transportation Advisory (Busing) Schedule change – Bus 26 comes first, and it is working great
- 7.2 School Diversity: No report
- 7.3 School Growth Plan:  
Meeting held with staff, SWW and DART, FAST data  
Implement a plan to see what spring results are.  
Instruction in classrooms – focus on writing  
Buddy system – where older students to work with younger students to improve their writing, or a use a student who is a good writer

**8. AYSCBC:**

**9. Treasurer's Report:** Balance in account \$7,209.73.

**10. Old Business and Correspondence:**

- 10.1 School Calendars: PD Days:  
School would like to engage staff with Kwanlin Dun FN and Elders, etc. on the PD day prior to school starting.

**ACTION:** Administration to email with PD days for council to approve prior to Feb. 22 deadline.

**11. New Business and Correspondence:**

**12. Adjournment:** Meeting adjourned at 8:30 PM  
Next Regular Meeting, March 5, 2019

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Jeff Hunston: Chair

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Jerry Zahora: Secretary Treasurer