

**ELIJAH SMITH SCHOOL COUNCIL**  
**Regular Council Meeting**  
**February 6, 2024**  
**MPR/ZOOM**

*“School Council would like to acknowledge that we are on the lands of the Kwanlin Dün First Nation and Ta’an Kwäch’än Council and thank them for allowing us to work and live on their traditional land.”*

<b>Present:</b>	<b>Council Members:</b> Andrew Macleod: Chair (Zoom) Lauren White Jerry Zahora: Secretary Treasurer	<b>Administration:</b> Jim Snider: A/Principal Tyler Bradford: A/Vice Principal
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**Regrets:** Doris Anderson: Council Member

**Absent:** Haily Bill: Council Member  
Linda Moen: Council Member

**Guests:** Jessie Dawson: Awaiting appointment to council  
Kelly Tobalt: KDFN ESC  
Karin Unreau: Staff  
Kelcie Hyatt: Staff

1. **Call to Order:** Meeting was called to order at 6:40PM
2. **Adoption of Agenda:**
3. **Adoption of Minutes:** Minutes of Regular Meeting, November 7, 2023: Deferred  
Minutes of Regular Meeting, December 5, 2023: Deferred  
Minutes of Regular Meeting, January 18, 2024: Deferred
4. **Parent Concerns:**
5. **School Administration Report:**
  - Enrollment: 291
  - Dept. led PD Day: Jan 19: K – 3, LAT’s and Admin – Structure Literacy  
All other staff – various topics and options
  - Admin mtgs: Feb 1 and 2: Jim all day Feb 1, Tyler AM Feb 2
  - Robotics Yukon Qualifiers: 11 students and 2 teams.  
Placed 5<sup>th</sup> and 6<sup>th</sup> place out of 9 teams.
  - Gr. 7 basketball: Monday games, Tues./Thurs. Lunch practices
  - Jan. 16: Primary Literacy Mtg. Andrew attended as well

- Jan 30: Dr. Smart visits, is consulting pediatrician
- Jan. 17 – Lock down drill: went well
- Leak in Library ceiling
- Leak in Atrium (same spot as last year: Property management has been contacted (leak in girls change room as well)
- Lighting outside of school needs to be fixed! Brought to Dept. of Ed.s attention
- Cameras for outside of school (RCMP recommended) Needs to be addressed

Andrew met with primary teachers.

**ACTION:** Andrew will provide info from meeting to school council, with questions and concerns for DOE, as well as questions and concerns for admin and for school council to deal with.

- Linda Harvey from Selkirk to come and teach Southern Tutchone
- Monique Levesque teaches it as well

#### **6. E.S.C.:**

Kelly provided a report.

- Cody is to help 2 days per week at ES
- helping tomorrow and Thursday with Polar Games
- help with Sima Days
- Will be attending the YFNED Education Conference in March
- Parent connections are being made
- Collaborate good communication with school

#### **7. Reports:**

7.1 Transportation Committee: (Lauren)  
Meeting of committee to be held Feb 8. Incident reporting to be put on agenda

7.2 School Growth Plan:  
Meeting held Jan 18 (lunch) and Feb 5:  
Working on Scanning and Focusing Q's for staff meeting (Feb 6)  
and the upcoming student led conferences (Feb 21/22)  
as well:

- What's going on well for our learners? (Teachers)
- What's not going well for our learners? (Teachers)
- What do your kids say is happening at school? (Parents)
- What are the next steps for student growth? (Both)

Next meeting to be held, March 4, at 3:30PM. Andrew to attend

7.3 Health and Safety:  
Leaks at the school. Property management has been contacted  
RCMP recommends cameras are installed at the school

Mice: minimal or no evidence of any.  
Next meeting of committee: Feb. 8. at 8am.

School Calendar:  
Admin provided 2024-2025 school calendar to council with a proposal of adding 2 minutes per day as this would allow an extra day off for students. (Deadline for submission is Feb 29)

Council to do a MOTION to approve.

**8. AYSCBC:** no update to date. Once minutes of Jan 16<sup>th</sup>, Chair's meeting are received they will be shared . AGM of AYSCBC to be held April 20<sup>th</sup>, from 9 – 12. Details will be shared once provided.

**9. Treasurer's Report:** Balance in account, \$7,231.66

**10. Old Business and Correspondence:**

10.1 Hiring Process: Update  
Changes are to be made to posting and then it will be posted.

ACTION: Andrew to contact KDFN Dept. of Ed to discuss

10.2 Every Student Every Day: (Deadline March 8)  
10.3 Crime Prevention and Victim Services Trust application (deadline Feb 15)

ACTION: Lauren to work on with Jim.

Discussions on more funding which could be accessed. Yukon Fish and Game (YFG):

Funding from YFG received has helped in purchasing and erecting wall tent, wood stove installation.

YFNED and KDFN supplied materials and labor.

Naming ceremony to be held in April

**11. New Business and Correspondence:**

**12. Adjournment:** Meeting adjourned at 7:35PM  
Next regular meeting, March 5, 2024

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Andrew Macleod:  
Chair

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Jerry Zahora:  
Secretary Treasurer

