

**ELIJAH SMITH SCHOOL COUNCIL**  
**Minutes of Regular Meeting**  
**June 6, 2023**  
**School Library/Zoom**

*“School Council would like to acknowledge that we are on the lands of the Kwanlin Dün First Nation and Ta’an Kwäch’än Council and thank them for allowing us to live and work on their traditional land.”*

<b>Present:</b>	<b>Council Members:</b> Megan Cromarty: Chair Andrew Macleod Lauren White Doris Anderson: Zoom Haily Bill: Zoom Jerry Zahora: Secretary Treasurer	<b>Administration:</b> Chris Shipley: Principal Jim Snider: Vice Principal
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**Absent:** Linda Moen: Council Member

**Guests:** Dr. Deb Bartlette: Strategic Planning  
Christine Pottie: ESC, KDFN

1. **Call to Order:** Meeting was called to order at 6:37PM.
  
2. **Adoption of Agenda:** Moved by Andrew, seconded by Lauren, THAT the agenda be adopted with the addition of #11.2: Teacher Appreciation/Retirements. CARRIED
  
3. **Adoption of Minutes:** Moved by Haily, seconded by Andrew, THAT the Minutes of Regular Meeting, May 2, 2023 be adopted. CARRIED

**3.1 Welcome Guests:** Dr. Deb Bartlette: Strategic Planning:

Dr. Bartlette introduced herself, and provided a brief background. She has been hired by AYSCBC to do strategic planning. This is a 3 – 5 year plan. The direction is what needs improving, etc. Consultation is with School Councils, and others. Answers will be compiled from all. Did this with the FNSB in the spring. She has a doctorate in Education, and was with the Yukon College, (prior to it becoming a University.)

Questions:

#1: ***What are the biggest challenges you face as a school council?***

Council's Responses:

- Communication between School council and the Dept. on action items.
- Lack of answers – communication
- Resources not being used wisely
- Capital planning
- Shouldn't always have to say "emergency". This should not be asked all the time
- If these issues were addressed sooner, it would not cost as much
- Leaking roof: has damaged PA system!
- Traffic Circle issues!!!
- PA System: video surveillance

**#2: What does AYSCBC do best in supporting your work as a school council?**

- Help in with problems
- Probably need more resources,
- Additional supports
- Attend meetings more

**#3: What else do you need or want from them to support your school council?**

- Info sessions  
i.e.: Education Act; roles, responsibilities  
Come to school council meetings and explain
- Make info simpler

**#4: What are things that you think AYSCBC could be doing better or more effectively in general/on a systems level? What is currently working well?**

- Help with communication  
Cc: on emails when dealing with issues (council to do)
- Help deal with issues across the board

**#5: Any other comments or suggestions?**

- Help with principal issues when council was dealing with them
- Depts. Response was provided after the fact.

Council thanked Deb for attending.

**4. Parent Concerns:**

**5. School Administration report:**

- Enrolment: 276
- May 17: Leadership for Learning, admin in Ykn. With 3 years less experience in the Territory: Chris attends
- Various field trips and activities held:
  - forest school

- Yukon University
- Boys club
- KDFN Potlach house
- Softball practice, Wolf Creek, McIntyre Park,
- Pink Eagles
- Wildlife Park, Bear Aware,
- Haines Jct. run
- SBT (School based team) every other Thursday, has been increased to weekly at the end of April and moving into May
- Primary Literacy Cttee: Class compositions:  
All lists of LAT's put in Learning plans.  
Intermediate to be done next week
- SWW, DARD, Pinelle and Fountas has been completed
- Fire drill – was a success
- Mice: There has been no activity
- Construction Crew has been working to clean site
- Gr. 1 hire: Susan Smith (replaces D. Hawkins)
- K: projecting 2 classes for next year (there were 3 this year)
- Arts: T. Schroeder
- Numeracy/French: Jackie Fischer (from Faro)
- .5 Outdoor Ed. teacher  
School is fully staffed for next year
- Graffiti: RCMP for KDFN to be contacted re: patrolling.  
This is an issue City Wide at this time.

**ACTION:** Doris and School Council to draft a letter re: Graffiti on the Elijah Smith School building. Doris to provide to Chief, and if necessary, perhaps contact media.

#### **6. E.S.C.:**

- Christine provided a report:
  - work with Gr. 7 on shawls
  - transition meeting was held
  - support families
  - work with inclusion workers
  - transition in K. – provide support
  - K – orientations
  - transition to Gr.8 – tours

- meet with Dept. of Ed.
- Bryan has moved into his role, still continues to support classrooms and teachers
- Native Grad: June 2!

**7. Reports:**

**7.1** Transportation Committee: No meeting held. Next scheduled meeting in Aug.

**7.2** School Growth Plan: discussed under principal’s report:

SWW, DART, Fountas and Pinnelle have been completed. Good base line. Supports are in place for next year and will be very helpful moving forward.

Council was encouraged to read: 21 Things you didn’t know about the Indian Act.

Discussions took place to maybe have a PD day from this.

Doris could help being in contact with local knowledge keepers.

School Council supports this.

**7.3** Health and safety: Discussed under Principal’s Report

**8. AYSCBC:** Fall conference has been discussed. Goal is early November.

The strategic planning may be discussed then, other suggestions for the agenda are:

- evaluation of teachers, training for principals and Vp’s.

Suggestion: teacher standards

**9. Treasurer’s Report:** Balance in account: \$3,485.66

**10. Old Business and Correspondence:**

**11. New Business and Correspondence:**

**11.1** Proposed AGM date: September 5, 2023, at 6:30PM followed by regular meeting. AGREED.

**ACTION:** Jerry to post notices as per Ed. Act. and advise Superintendent.

**11.2** Teacher appreciation/retirements;

**MOTION:** Moved by Andrew, seconded by Doris, THAT the ELIJAH SMITH SCHOOL COUNCIL makes a MOTION to provide:

- \$100.00 to Diane Hawkins: gift card (local card)
- \$100.00 to Virginia Smith: gift card (local card)

**CARRIED**

**12. Adjournment:** Meeting adjourned at 9:10PM  
Next regular meeting: Sept. 5, 2023, followed by AGM

HAVE A GREAT SUMMER

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Megan Cromarty:  
Chair

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Jerry Zahora:  
Secretary Treasurer