

ELIJAH SMITH SCHOOL COUNCIL
Minutes of Regular Meeting
October 4, 2022
Multi Purpose Room/Zoom

“School Council would like to acknowledge that we are on the lands of the Kwanlin Dün First Nation and Ta’an Kwäch’än Council and would like to thank them for allowing us to live and work on their traditional land.”

Present:

Council Members:	Administration:
Megan Cromarty: Chair	Jim Snider: A/Principal
Lauren White	Jill Mason: A/Vice Principal
Andrew MacLeod	
Doris Anderson	
Jerry Zahora: Secretary Treasurer	

Regrets:

Linda Moen: Council Member
Rachel Sutherland: Council Member
Haily Bill: Council Member

Guests:

Christine Pottie: ESC KDFN
Robin Lopushinsky: Parent

1. **Call To Order:** Meeting was called to order at 6:40PM

2. **Adoption of Agenda:** Moved by Andrew, second by Doris, THAT the agenda be adopted with the addition of:
 - #10.1: staffing update,
 - #11.3: School Needs
 - #11.4: Flag Poles
 - #11.5: Art Work
 - #11.6: School rental
 - #11.7: Parent Volunteer Program

CARRIED

2.1 Appointment of Chair and Vice Chair:

MOTION: Moved by Doris, second by Lauren, THAT the ELIJAH SMITH SCHOOL COUNCIL makes a MOTION to appoint MEGAN CROMARTY as the Chair, and ANDREW MacLEOD as the Vice Chair. This is to be revisited at the June 2023 meeting.

CARRIED UNANIMOUSLY

ACTION: Jerry to advise department of same.

3. Adoption of Minutes: Moved by Andrew, second by Lauren, THAT the Minutes of Regular Meeting, September 6, 2022 be adopted. CARRIED

4. Parent Concerns:

Parent, R. Lopushinsky brought up a concern with staffing issues at the school. This is an issue that is shared across the territory, and across the country. Is being worked on.

5. School Administration Report:

- Enrolment: 269
- Admin meetings in Dawson: Theme is: Collective Equity
- Spirit Week held Sept. 9 – 16.
- Pizza Lunch: Sept. 14
- Orange T Shirt day: September 27
- Numerous field trips and activities held:
 - o Forest School
 - o Berry Picking
 - o Soccer Fest
 - o Chadburn Canoeing
 - o Outdoor Science
 - o Hillcrest park
 - o Field games
 - o Swim lessons. Some lessons had to be cancelled due to the cost of transportation. Discussions are ongoing to perhaps pair up classes to cut costs down.
Council held roundtable discussions on this and how to cut costs down, and ways to cover the bus fees.
 - o Outdoor Culture Class, led by Tadura (Gr. K, 2 – 3)
- Evaluation of teachers to be done.
- School Growth Plan meeting. Writing instruction to be looked at
- Discussions on accident reports at the school, and concussion training. To be done.
- Earthquake drill to be done in October
- Lighting outside of school needs to be fixed. (temporary lighting out back until renovations are completed)
- Work in MPR – waiting to be completed. Friday, sound system to be hooked up
- Staff Door: in process of becoming an inclusive door.
- School is being used by 4 clubs. Gr. 6 -7 Tech STEM, Tues. Boys Club, Pink eagles
- 3 -4 positions EA's short at this time

5.1 Code of Conduct:

MOTION: Moved by Andrew, second by Doris, THAT the ELIJAH SMITH SCHOOL COUNCIL makes a MOTION to approve the DRAFT Code of Conduct as presented.

CARRIED

6. ESC: (was CELC)

Education School Coordinator:

Christine provided a report:

- An additional Education Support Coordinator for ES Gr. 4 – 7, and as well for Takhini and Jack Hulland has been hired. Bryan Laloge.
- Bryan provided classroom support to Mrs. Potter and has begun to meet with parents and build relationships with students
- Sept. 27th: Bryan accompanies Takhini Elementary to Fish Lake. Began connections with students and teachers at both Takhini Elementary (TAK) and Jack Hulland School.
- KD provides beading kits, printed ribbons for the staff and coloring pages to 8 schools, to acknowledge Orange Shirt Day. Bryan and Christine join Mrs. Potter's class to do some beading on Sept. 26
- Christine, Krista and Dusk's staff meet with KD students and parents August 17th, for supper, games and scheduling supports for the transition into K this fall. Successful evening and the ESC in conjunction with Dusk's staff will be working on a similar meeting for late October.
- Christine speaks with Mr. Snider about getting Tutoring back on line and it is the hope to have this up and going the second week in October.
- Bryan attends the school BBQ and is a great support that evening
- Will continue to ensure email communications are relayed to parents that do not have internet access. There is about 12 families without

7. Reports:

- 7.1 Transportation Committee: Doris and Lauren to be the representatives for ES on the committee. No meeting has been held to date.

ACTION: Jerry to advise department of the two representatives.

- 7.2 School Growth Plan: Writing to strengthen the skills. If a council member is available when SGP meetings are held they are to attend.

- 7.3 Health and Safety: Jill is participating in and will keep council informed.

8. AYSCBC:

- School Councils' Fall Conference is in the planning stages. Proposed dates are: Friday November 4, and Saturday November 5 with a possible Thursday November 3, evening reception. Sessions will be available via Zoom, but in person is recommended.

The focus of the conference will be about learning opportunities for new and returning council members.

Some sessions planned include:

- “What’s New in Yukon Education” with the Honourable Minister McLean Minister of Education
- Panel discussion on Special and Inclusive Education
- Breakout sessions: Education Act 101; School Growth Plans, Conflict Resolution and Communication; School Councils and Policy Making; Secretary Treasurer workshops
- School Councils’ Roundtable
- This year, Councils will be working together to create a set of recommendations to present to the Minister and Department of Education

ACTION: Jerry to notify AYSCBC with council members email addresses.

9. Treasurer’s Report: balance in account \$8,417.62

9.1 Signing Authority:

ACTION: Jerry to contact bank and advise of new signatories for school councils account.

10. Old Business and Correspondence:

10.1 Staffing: Update:

This is in the works and once more info is available will be advised.

11. New Business and Correspondence:

11.1 Safe and Caring Schools Presentation: Deferred to next meeting

11.2 Communication: Discussions on communication provided by admin. i.e.: staffing issues, or lack of staff at the school.

School Council does have a FB page.

As well, communication to parents via Newsletter. And School Council to perhaps have info to be put into the newsletter to parents.

ACTION: Communication template to be provided by Andrew/Megan to council.

11.3 School Needs:

ACTION: Megan to circulate a table with needs, short and long term, etc.

There is a classroom which does not have a sink or water in it!! This is to be part of the list.

Cameras at the school. Council was provided with the school site, and will go around the school to see where cameras should be placed to be the most effective.

PA System still not working properly. This is an ongoing long term issue!!

11.4 Flagpoles:
There were discussions on this. Another school has contacted a Superintendent with a request to supply poles as we are on the Lands of the First Nations in question. Waiting for a response. Once received will be shared.

11.5 Art Work:
Jim is working on with Christine, Doris. There were roundtable discussions on this. Some questions, what are we looking for, what size, and who pays for it.

ACTION: More information to be provided.

11.6 School Rental:
Protocol: The City of Whitehorse, Parks and Recreation, is who gets contacted and reserves the space at the school. There are some groups, people who are told no. The MPR Room and Gymnasium are the most spaces rented and sometimes the kitchen.

11.7 Parent Volunteer Program:
This information can be accessed under the Department of Education, Policies and Legislature.
Council held roundtable discussions on this.

12. Adjournment: Meeting adjourned at 8:45PM, with council members doing a walkabout around the school to address lighting and camera issues.
Next Regular Meeting, November 1, 2022

Megan Cromarty:
Chair

Jerry Zahora:
Secretary Treasurer